

## Additional Tips for Easy Editing

- ✓ Have students leave room for corrections on rough draft: skip lines, leave wide margins, reserve space at the bottom of the page.
- ✓ Have students use editing sheets.
- ✓ Encourage the use of stick-on notes or a pencil in correcting.
- ✓ Students may number each line.
- ✓ Suggest that students read aloud (to themselves or others) to recognize mistakes.
- ✓ Utilize reading partners to help detect mistakes as the piece is read aloud.
- ✓ Choose a correcting specialist: Teacher chooses a student to become “an expert” in detecting a particular grammatical error. (The teacher may “train” a pupil because of a weakness he has exhibited in using quotation marks, commas, ending punctuation, etc.) Students with questions regarding correct usage in a particular area would ask for help from that “specialist.”
- ✓ Use correcting clues: Cards with specific instructions regarding correct punctuation or usage are given to students who make mistakes in certain areas. These cards briefly explain proper “techniques” and give a few practice exercises. The same card may be given repeatedly to the same student to emphasize the correctness being stressed (use of comma in series, use of colon, indentation, etc.). (Novelty-shaped cards increase motivation.)
- ✓ Use correcting stamps: These may be actual stamps or notes from the teacher to indicate the specific area being corrected. Editing is limited to that particular area which the student has been trying to learn (“corrected for quotation marks,” etc.).
- ✓ Conduct student-teacher conferences.
- ✓ Provide spelling boxes/lists/folders for individual students.

